

COPABE



PAN AMERICAN BASEBALL CONFEDERATION

Event Hosting Manual

Nonprofit organization

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Organization Member of:

World Baseball Softball Confederation - WBSC -

Pan American Sports Confederations Association ACODEPA

Introduction

The Pan American Baseball Confederation, in use of the attributes conferred by its statutes, establishes the protocol and regulations, which will govern all the countries that are affiliated with this confederation, for the U23 and Senior categories.

This protocol and regulation aims to be a fundamental guide for the organization of events, it is a manual for the perfect protocol and technical organization of the National Federation who has assumed the responsibility of organizing a COPABE event.

It contains for your knowledge, the requirements and obligations of the various functional areas that are necessary for the organization of the games and that help the success of the sporting event that will take place in your country. It also provides operational information that will be of interest to the participating countries.

The National Federation (FN) that assumes the rights of an event, is obliged to carry out the general provisions indicated in the COPABE statutes as well as they are obliged to respect the protocol and regulations for each event. This protocol contains the following:

- An introduction to the legal and technical regulations to host the Games.
- Specific information such as the competition schedule and format, game regulations and qualification criteria.
- Operational information on the accreditation of delegations, transportation, accommodation, and doping control.

The organization of the games is the best opportunity to transform and forge a better federation, together with all the members of the sport and the governmental organizations of their country, contributing and respecting the values of sport, friendship, respect and equality of all those of us who make up the Pan American Baseball Confederation.

The organization of an event is a social meeting, which not only brings together countries, but also groups a large number of people, from different cultures and languages, with the possibility of reaching many more people by being transmitted by the media. (streaming - Facebook, instagram)

This document contains relevant information about the organization of a sporting event, we are sure that your Federation, together with your Organizing Committee, will hold the largest sporting party in your country.

Executive committee

Confederación Panamericana de Beisbol

IMPORTANT

HARASSMENT & ABUSE

Any matter that is related to an alleged incident of harassment and abuse, both sexual, physical and psychological, the private information of the people involved, plus all the information and results that are collected during the investigation process, will be classified as ("Information confidential ") and will be disclosed only to the competent body of the country where the complaint was made.

To know the procedures and norms, on Protection against Harassment and Abuse, obtain information on the pages of:



WBSC

<https://s3-eu-west-1.amazonaws.com/static-staging.wbsc.org/assets/cms/documents/2c92c5a7-3143-b622-ca50-748ee4e3d91f.pdf>



www.olympic.org/athlete365/es/library/safe-sport/

Sports Betting

Addressing sports betting and match fixing is one of the top priorities of the International Olympic Committee to protect the Olympic Movement.

The threat of such activities on the integrity of the results of sports competitions is considered greater than that of doping, where there are already many controls. A current assessment suggests minimal to zero risk for betting / settlement in COPABE and WBSC competitions; However, the International Olympic Committee strongly recommends that all International Federations and members of the Olympic Movement establish regulations.



WBSC

<https://s3-eu-west-1.amazonaws.com/static-taging.wbsc.org/assets/cms/documents/549f07fd-c5de-bd35-c5ce-dffc6d3dc2be.pdf>



www.olympic.org/prevention-competition-manipulation/intelligence-investigations

Chapter 1

Functional aspects of the Organization

1. The Organizing Committee of the games

The COPABE Executive Committee has the right and authority over all events to grant an NF the organization of an event.

The Panamerican Confederation (COPABE) has the obligation to carry out all the steps, and contributions that are within its reach, to carry out a competition that is organized under its auspices, and is carried out with complete success as indicated in the statute and regulations.

All events must be represented by members of the COPABE executive committee, with the technical and executive capacity, maintaining full impartiality and honor.

COPABE will provide its full support and technical capacity to the FN and Organizing Committee for the operations of the event. The COPABE Technical and Executive Commission will supervise with the FN all the logistics of the event, in order to obtain the success of the organization.

COPABE together with the FN must carry out communication between the parties, in order to have an efficient line of information to the countries participating in the event

1.2 Risk Management

We inform about the evaluation of risks that the organization of the games must face.

Risk management is an integral part of the Organizing Committee of the games, all the people involved in the organization have the responsibility to assume reasonable and ponderous risks, Risk management must be integrated into the general procedures that work within the organization. The main areas to consider for risk assessment are the following:

1. Effectiveness of the Organizing Committee
2. Economic Climate
3. Policy and strategy
4. External factors
5. Economic prudence and honesty
6. Legal risks
7. Other identifiable risks

Note: We attach a form for your best organization, with a cost form.

2: . Host Country - Organizing Country

All National Federations that are affiliated to COPABE, with all rights, are eligible to access and request to host the organization of a Pan American event.

It is in every right that upon the application, from more than one country for the same event, the Executive Council of COPABE will grant the approval to the FN that grants the best conditions for the success of the competition.

It is established that the Executive Council of COPABE, will authorize in the event that any Country, City or organization of Sports Events, is interested in organizing an event with the endorsement of the corresponding FN..

It is established that the Executive Council of COPABE, will authorize in the event that any Country, City or organization of Sports Events, is interested in organizing an event with the endorsement of the corresponding FN.

In this case, the aforementioned must present the necessary guarantees, as well as must work together with the respective FN to carry out the technical standards for the best development of the event.

Having received from COPABE, the notification that the organization of the event has been granted to the FN and / or others, it will not be possible under any term and condition, except (political problems and natural catastrophes) the change of the organization when has been granted, under no circumstances will any change in the terms of the agreement be allowed.

If I do not comply with this protocol and regulations, COPABE has the right to terminate the right to the organization, reserving the right to impose disciplinary and / or financial sanctions on the FN and / or organizers, assigning the headquarters to another FN that they respect to carry the conditions of this protocol and regulation.

Article 3: Obligations of the National Federations (FN) together with the Organizing Committee (CO) towards COPABE

Notify COPABE, upon awarding the venue, the organizational structure of the CO of the games, indicating the following points.

1. Name and Surname
2. Position to occupy
3. Email address
4. Cell Phone

3.1 The NF together with the OC must present a Strategic Plan, following this protocol for holding events.

- 3.2 Once the Strategic Plan has been approved by the Executive Committee, the NF, together with the organizing committee, must send a monthly report with the status of the information in the strategic plan.
- 3.3 It is very important that any change that may occur or modification, in the organizational structure, is communicated to the Executive Committee of COPABE, as well as the members of the FN / CO, they must have all the information of the Strategic Plan presented, so that effectively all members have knowledge of the organization.
- 3.4 COPABE, likewise, must ensure that the NF, together with the OC, has complied with all the requirements of this protocol before the arrival of the delegations.
- 3.5 In order to collaborate with the FN / CO COPABE, the directors appointed by COPABE for the event, collaborate with any type of help, assistance or management with the CO.
- 3.6 This includes assistance for the preparation of the Strategic Plan and implementation of the Plan, as well as contributing with all the answers to the questions and / or requests that the OC may require.
- 3.7 Once the event is finished within 30 days, the FN / CO must send a report with all the information on the actions, statistics of the event and relevant data for knowledge and filing.

Article 4: Liability Insurance of the National Federation and / or Organizing Committee

- 4.1 The FN / CO must contract civil liability insurance, guaranteeing coverage to delegations and third parties, covering the risks of the event, contingencies and accident insurance in the transfer of delegations, during the event.
- 4.2 It is the obligation of the NFs that participate in the event to ensure the components of the official delegation informed to the OC, they must take out insurance in their country, against:
- 4.3 Accidents that may occur from the departure from the country of origin to the country of competition, coverage for illnesses or accidents, hospitalizations, medical transfers, medications, including death on return to the country, legal assistance for the members of your delegation during the stay in the country of competition.
- 4.4 It is very important that when contracting traveler's insurance, they indicate that it is for the use of sporting events, since the companies (ej Assist card or Universal Assistance) do not cover the use if they are contracted for tourism.

- 4.5** It is established in all the events that are sponsored by COPABE that the FN / CO is not responsible for the legal medical assistance of the delegations / countries that participate in the organized event. If we suggest that on the playing fields, an emergency medical care service be installed for the first prevention and coordinate with a hospital care center for the care of delegations.
- 4.6** During the tournament, a life-threatening ambulance for the primary care of the delegations must be present in all the playing fields.

Article 5: Information about the event to participating countries

Once the strategic plan of the organizing country has been approved, together with COPABE, the CO of the games must send a copy to COPABE the notification of the General conditions to the registered countries. In it, the following points should be detailed:

- 5.1 City or Cities of competition
 - 5.1.1 Airport Name (For a better reservation)
 - 5.1.2 Request to send the Form. 2 (Itinerary) by the delegations.

- 5.2 Date (from the time of arrival allowed to departure from the Country)

- 5.3 Delegation:
 - 5.3.1 Indicate the number of authorized Athletes according to category
 - 5.3.2 Indicate the number of Technical Corps - Authorized Officials according to category
 - 5.3.4 Indicate if the delegation carries Umpire
 - 5.3.5 Request to send the Form. 3 (Roster)
 - 5.3.6 Request to send the Form. 4 (Credential)
 - 5.3.7 Age of Athletes (Calendar years for the category)

- 5.4 Uniforms** (Indicate that they must present a Local (Light) and Visit (Dark) jacket indicating the name of the country.

- 5.5 Document to be presented at the technical congress.**

The official document to represent a country is the **National PASSPORT** issued by the competent authorities of each country.
For more information see Player Eligibility.

- 5.6 Vaccines:** Establishing vaccination requirements for entry into the countries, it is recommended that delegations should inquire through www.vacunas.org/america to find out about the mandatory vaccines for entry into the host country.

5.7 Visas: See point 9

Chapter 2
Tournament registration, Delegation registration

- A. National Team Registration**
- B. Registration of the Delegation**
- C. Arrival and Departure Information for Delegations**
- D. Entry Visa**

Article 6: National Team Registration

- 6.1** 6.1 The Executive Council of COPABE, established that all the affiliated countries must register their selected to participate in an event, by means of a written note / form (Form1) with the signature of the President and Secretary, indicating in it the category / s in which he participated. It must be sent to the emails established by COPABE.
- 6.2** It is established that the countries, which have sent written confirmation of their participation in an event, have subsequently indicated that they withdraw without just cause (Political and Social Causes, Natural disasters will be taken as mitigating), will have a fine of Dollars US \$ 3,000.-
- 6.3** That if it is not canceled, it will not give or allow the FN the right to participate in any tournament under the auspices of COPABE as well as it will not have a Vote in any Assembly of this Confederation (voice only) until the payment of the fine applied.
- 6.4** Only the withdrawal of the confirmation will be allowed, 6 months before the date of the event by means of a note indicating the reasons.
- 6.5** A maximum of 12 teams and a minimum of 6 are established for the realization of the tournament.
- 6.6** It is agreed that the 12 countries that first register through form (form 1) will have the right to participate, those that register later, will be on the waiting list at the exit of one of those already registered.

Article 7. Registration of the Delegation

The NF, once the delegation is registered, must send COPABE the official payroll (see Form 2) where indicated.

1. Players Names
2. No. of Jacket
3. Full Name and Last Name
4. Passport Number
5. Date of Birth
6. Position to the Field
7. Throwing Hand / Batting Position
8. Technical Corps
9. No. of Jacket
10. Full Name and Last Name
11. Passport Number
12. Position
13. Indicate the color of the Local and Visit jacket,,

Note: if the numbers in both jackets do not coincide, include an annex with the same information indicating the color and number assigned to each player.

Article 8: Delegation Arrival and Departure Information

The NF must send the delegation's Itinerary Form (see Form 3), where it will be completed:

Arrival day

1. Airline and Flight No.
2. Number of Passengers
3. Return day
4. Airline and Flight No.

Note: It is established that both the arrival and departure of the delegations, the organizing CO will grant a single trip (round trip) from the airport to the hotel, with the number of passengers arriving. In the event that the delegations arrive separately, the cost of the transfer / s will be borne by the NF.

Article 9: Entry Visa

If the visa is necessary to enter the host country, we suggest that you make urgent contact with the organizing country's consular service in order to know the requirements for applying to the visa of your delegation. The request and application procedure is slow and very bureaucratic, so we ask that you start it as soon as possible. It is recommended not to issue tickets until you have obtained the visa, since the airline companies do not recognize this type of situation.

NOTE: Contact the FN of the host country to obtain all the information and documentation required by the embassy of the organizing country.

Chapter 3

- **Official Delegation**
- **Accreditation of the Delegation**
- **Presentation of documentation**
- **Eligibility of the players**
- **Nationality of the players.**
- **Violation of eligibility.**

Article 10: The Official Delegations will be made up of:

1. U-23 category (18 to 23 years old)
 2. Players: 22 (minimum 16)
 3. Coaches 4 (including the Team Manager)
 4. Head of Delegation 1
 5. Umpire 1 (cannot be replaced by any other member of the delegation)
- Total: 28

Senior Category - Seniors

1. Players: 24
 2. Team Manager: 1
 3. Coaches: 3
 4. Physical trainer: 1
 5. Head of Delegation: 1,
 6. Umpire: 1
- Total: 31

Article 11. Accreditation of the Delegation

1. Accreditation is the process of identifying individuals and their roles in the Pan American Games, ensuring that they are granted adequate access to fulfill their functions. Accreditation also guarantees that all participants in the Games are granted income to the sports, hospitality, transportation and food sectors.
2. A basic summary of the accreditation process is given below; Full details will be provided in the Accreditation application, unique and unchangeable for all COPABE tournaments. (See Form 4 Credential).
3. The Credential must be presented along with an acceptable photograph.
4. The National Federations are responsible for sending all accreditation requests directly to COPABE and to the Organizing Committee of the games in order to guarantee compliance with the accreditation requirements.
5. As required by COPABE, every person presented on the Roster Form (form 2) must complete the credential in the following accreditation categories, Credential Form (Form 4)
 1. Player
 2. Delegation President or Team Leader (National Teams)
 3. National Technical Corps - (National Manager - Coach - Coach Pitching)
 4. National Technical Assistant - (Trainer - Physio - Auxiliary delegation (Clubby - Bat Boy - Catcher Bull Pen - Pitcher BP - Others)
 5. Delegates National Federations (President and Secretary General of the National Federation)
 6. Guests and companions of the delegation when appropriate.

Article 12: Presentation of Documentation

The delegations upon arrival at the Hotel / hostel, after its installation, the team leader must coordinate with the governor of the hotel appointed by the CO, the schedule to appear at the CO offices before the Technical Commission, with all the information and documentation to complete the final accreditation of the delegation. It is:

1. 3 original copies of the OFFICIAL LIST (Form 2) with all the information indicated in the Delegations Information point with the aforementioned data
2. Original passports where the information of all registered players and the visa to enter the country will be verified.
3. Note: the Head of Delegation, the Team Leader, the Trainers, the Physical Trainers, etc., that appear in the OFFICIAL LIST must not present a passport.
4. Registration fee for the tournament, indicated by COPABE

5. The Participant Accreditation Application (Form 4) must include a 4 x 4 printed photograph of the accredited person for each person included on (Form 2).
6. country flag
7. Anthem of the country (CD)
8. List of contacts (mobile phone and emails) to be used as the official contact between the CO and the delegation.

NOTE 1: All changes, modifications and corrections will be made at the time of control of the delegation data, once it is finalized and approved, the list will be closed, without being able to enter any player.

NOTE 2: Once the control of the passport data is completed, the COPABE commissioner certifies the submitted ROSTER; it will be delivered to the OC for the assembly of tournament information folders and delivery of credentials at the Technical Congress.

NOTE 3: The entire delegation is obliged to respect the provisions that are established, maintaining an exemplary conduct of good manners, throughout the stay, both in the hotel and on the playing fields, respecting sportsmanship towards the umpires, commissioners, rival team and people competitor.

NOTE 4: It is established that the NF is responsible for the health of its delegation, having to present the (Form 6) Medical Certificate Sworn Declaration, indicating that all its members have Medical authorization to practice sports.

NOTE 5: The people of the delegation that will perform during the competition, bets or the intake of alcoholic beverages, or substances prohibited by the World Anti-Doping Agency (WADA) and the International Olympic Committee will be punishable by exemplary sanctions such as the withdrawal of the player and / or official from competition, plus the immediate suspension of those responsible for the delegation, plus the economic sanction imposed.

Observation: All the information presented has the character of an Affidavit, therefore, the falsification of documents and / or manipulation of the data, will be taken as a serious fault, falling directly on the head of delegation as well as the corresponding FN, punishable exemplary sanctions such as withdrawal of the player from the competition and immediate suspension of those responsible for the delegation, plus the economic sanction imposed. For information and information about sports betting go to:

<https://s3-eu-west-1.amazonaws.com/static-tagging.wbssc.org/assets/cms/documents/bcf957cb-8fb5-05df-4c0b-fa992755dbe8.pdf>

Article 13: Player Eligibility

13.1 Nationality of Competitors

1. The national federations must be represented in all the official competitions of COPABE, including the qualifiers for the Olympic Games, they must be native to the country of the Federation that registers it. The document to confirm eligibility is the NATIONAL PASSPORT issued by the corresponding country.
2. Any player holding dual nationality from two or more countries must choose to represent a national federation. However, after having represented a country in the Olympic Games, Continental Games, Regional Games or World Championships recognized by COPABE, you may not represent another country, without first fulfilling these requirements:
3. You must for a period of 3 years not participate in any of the competitions indicated in the previous point.
4. Request the FN that has participated, the certificate that you are released to represent another country.
5. Note from the NOC certifying that it has not participated or represented in any competition indicated in the previous point
6. Request the new FN, the certificate that it is accepted to compete and enabled to represent this new federation.
7. Note from the player's receiving NOC certifying that he is affiliated with the new FN.
8. IOC approval note for the transfer from FN to FN
9. Sent all the information to the WBSC - COPABE and the corresponding Continental Confederation
10. Pay the corresponding fixed tariffs

13.2 Violation of Eligibility

Before the evidence of violation of the player's eligibility, that he is a player not eligible to represent the NF that registered him, before starting the competition and / or game It is made known that:

1. The player will be immediately removed from the OFFICIAL ROSTER presented by the NF
2. The Technical Commission will notify the Executive Committee of COPABE by sending the document drawn up and copies of the tests and violations detected for their resolution and sanction to the player, Team Leader and FN.
3. If the violation occurs once the competition has started and the detected player has participated in one or more games, the player will be immediately withdrawn from the OFFICIAL ROSTER presented by the FN, all games in which the player who had participated will be considered FORFAIT . This penalty does not invalidate the continuation of the national team in the competition.

4. The Technical Commission will notify the Executive Committee of COPABE by sending the document drawn up and copies of the tests and violations detected for their resolution and sanction to the player, Team Leader and FN.
5. If an act of falsehood is discovered in the documentation presented in the eligibility once the competition is over, the case may be submitted by the COPABE Technical Commission, or by the applicant National Federation directly to the COPABE Executive Committee, sending all the evidence and presented as required by regulation.

NOTE: Any player eliminated for any of the fouls to the eligibility violation may not be replaced by another player. .

NOTE 1: In all cases, the National Delegation or Federation must officially present the protest, the ineligibility of the player in question, must present valid proof, attach the documentation and data indicating the violation in writing at the time of presenting protest.

Chapter 4

- **Internal Transportation**
- **Accommodation**
- **Food**
- **Medical Service**
- **Laundry**
- **Meeting Room**
- **Information Desk**

Article 14: Internal Transportation

1. The Organizing Committee of the Games will provide transportation to the delegations for their mobilization from the airport to accommodation, training camps and competition:
2. Indicate the transport that the CO covers with the participating delegations
3. request information and the sending of the Form 2 (Flight Itinerary)
4. Let the FN know that the CO will grant a delegation trip from the airport to the hotel both upon arrival and departure of the delegation,
5. all members arriving separately, the FN must pay for the transfers of its members.
6. Indicate that internal transportation both from the airport to the hotel and to the playing fields is exclusively for the members of the official delegation registered in the ROSTER.

It is suggested that the person in charge of transportation together with the Technical Commission and the team leaders, confirm the already established departure time , for any last minute change, delay of the game or situation out of the established.

Each Delegation must receive the information via print or other means (WhatSApps) and updated transportation schedule for the competition.

Article 15: Accommodation Delegations

The Organizing Committee of the Games must provide the players and members of the Delegations with the necessary accommodation for their respective team.

Only the accredited delegation and those who provide defined services to the participants of the event may stay in the Sports Villa and assigned hotels.

1. Directors, technical Commissioners, Umpires , designated scorers or whoever corresponds, will not stay in the hotels of the delegations, and are not included in the number of team officials.
2. For the delegations, 3 or 4 star hotels (double rooms) or sports hostels will be offered by the Organizing Committee, **accommodation in the minor categories in a family home will not be authorized.** For the COPABE Family and special Guests, 3 or 4 star hotels will be provided by the Organizing Committee.
3. All delegations must be accommodated in the same hotel, or they may be separated in hotels with the same services and conditions as other delegations.
4. The designated hotel or hotels may not be more than 1 hour from the playing and training fields.
5. Each delegation is financially responsible for the charges for the costs of breaking the facilities and shortages as well as for the extra people staying outside the delegation.
6. To be within the possibilities of the CO and the Hotel, to grant a room or lounge, for the recreation and meeting of team members, having access to the Internet or board games.

NOTE: It is very important that the CO allocate a room 24 hours a day to the delegations for the use of physiotherapy, which must have an ice machine for use in the recovery of the players, before and after the game.

1. The CO will inform the number of rooms (mail list) (Singles- double) of Hotel / Sports Villa to the FN, which must send the information completing, as indicated by the CO, the names and surnames of the people who are they will lodge, in order to be presented by the CO at the hotel prior to the arrival of the delegation (see Form 5)
2. In the information to be sent to the participating countries, it must be indicated.

The days that the CO covers, announcing the dates of arrival and departure from the Hotel.

(The participating teams must arrive 48 hours before the start of the technical congress, and must leave the day after the end of the event).

1. Name of the Hotel and / or sports hostel or Olympic Village
2. Indicate room for delegation covering cpo technical and officers.
3. Request he sent the (Form 5 Designation of Rooms) so that the CO next to the hotel has organized the allocation of rooms prior to arrival.
4. Indicate that the extra members of the delegation are borne by the participating FN.
5. Indicate if the Internet service is free or with cost.

Article 16: Food Delegations, Officers and Directors

1. The CO, must provide food services for all delegations, officers, commissioners and directors during the duration of the event.
2. It is necessary to provide three continental quality meals a day, with the quantity according to a high performance competition , mainly in the minor categories.
3. It is very important that there is exact coordination between those responsible for food and the technical commission and delegate of each team (competition), setting flexible hours before or after matches and training.
4. There must be a coordinator who can, at the request of the delegations (request Lunch or thermo pack the night before or due to a change in the game schedule), inform the person in charge of food at the hotel or hostel to take due note of the request.
5. The diet must be nutritious, having a base of carbohydrates, vegetable milk cereals and fruits. You must have the necessary amount of calories for the type of event to be held.
6. It should be taken into account that in the delegations there may be requirements such as food for celiacs or diet food for people suffering from illness or poisoning during the competition.

7. Hydration for breakfast, lunch and dinner should include mineral water, soft drink or enough natural juices per person, existing, at least two out of three, to the liking of all delegations.
8. All delegations must have information on the daily opening and closing hours of the dining room. It is up to each person or authorized delegation to be responsible for attending the informed schedule, being left with nothing to claim once it is finished.

Article 17: Laundry Service

1. The CO must grant a free laundry service to the official delegations of the teams.
2. 5 pieces will be included (Local and Visitor): game jacket, game pants, shirt, briefs / *sliders and socks. Equipment that includes clothing for personal use must cover laundry costs.*
3. *The CO must include the laundry free of charge to the Umpires, scorers and other officials included in the event.*

Article 18: Meeting Room (Delegations)

1. *It is necessary that a meeting room with capacity for 40 people be provided free of charge , for the analysis and study of daily competitions (players and Technical Corps) . .*

Article 19: Meeting Room (Officers)

1. *A meeting room is required to be provided free of charge to the Director of Umpires, Scoring Director and Technical Director in order to conduct daily meetings with members assigned to Commissioners, Umpires and Scorers. If possible, they should have:*
 - a. *Tables and chairs*
 - b. *Television or screen with projector - Blackboard.*

Article 20: Information Desk

The information desk should be located in the lobby or in the s room s Meeting of the hotel in order to help and receive requests, information and coordination for delegations and CO

1. It is important that the person in charge speaks English and Spanish well.
2. The information table grants
3. Competition program;

4. Updated results and statistics of the games held on the day.
5. Transportation schedule
6. Other information relevant to the organization of the event
7. Receipt of requests and requirements for solving problems from participating delegations.

Chapter 5

Technical Congress

Article 21: Technical Meeting

The Technical Meeting will begin the day before the first scheduled games ,
Its objective is to deal with all the technical and organizational matters of the tournament.
In all Tournaments, the presence of at least two members appointed by the COPABE Executive Council is convenient.

The same must be done in the hotel / facility where the equipment is housed or where the CO is available. It will have a maximum duration of 2 hours.

It is very important for the best organization, that the Directors of COPABE together with the CO, be indicated at the time of accreditation of the delegations to the team leaders, the time and place in writing of the Technical Congress, indicating the following information:

1. Date, time and place of the meeting
2. Agenda of the meeting.
3. Members and Personalities that must be present at the Technical Congress
4. Authorities presentation:
5. President of the National Federation
6. President of the Local Organizing Committee (CO).
7. Tournament Director
8. Director of the Technical Competition Commission
9. Director (or Coordinator) of Umpires
10. Director (or Coordinator) of Scorers
11. Three (3) representatives of each team (Team Managers Coach Managers)
12. Press Officer
13. Medical Director or responsible
14. OC staff members with direct action at the event
15. Volunteer Representative
16. Invited members.

The following points will be discussed at this meeting:

Meeting Schedule

The Technical Meeting will begin with a welcome speech by the authorities to the participants present. Presentation of authorities and identification of the positions of the presidential table

Welcome by the Director of the tournament.

The President of the Organizing Committee continues

The Technical Director will start the administrative and technical meeting:

1. Presence control of the participating teams.
2. Presentation of the members of the Technical Commission (Commissioners)
3. Presentation of the members of the Jury of Appeal
4. On the part of the Technical Director - Curators area
5. Power Point Presentation of the Event
6. Game Calendar (approved by COPABE and sent in a timely manner)
7. Distribution of the technical information of the event to the delegations
8. Approval of playgrounds
9. Tournament rules and regulations .
10. Pre-match procedures
11. system of information statistics and results
12. Game acceleration rules.
13. Protest procedures.
14. Procedures for expulsions (Information from members of the Penal Court)
15. Sanctions - fines for Teams or players.
16. Information about the final round.
17. The game balls to warm up the pitcher
18. Various between the Technical Commission and the Teams.

By the Umpires Director area

1. Stadium Information and Ground Rules (if necessary).
2. Laundry procedure information
3. Various between the Director of Umpires and the Teams.

By the Organizing Committee area

1. Schedule and Transportation of the Selected
2. Delivery of Accreditation of the delegations
3. Accommodation and Food (Hours - Places)

4. Laundry procedure information.
5. General information
6. Social events
7. Accreditations
8. Line-up forms
9. Various between the Organizing Committee area and the Team Leaders

The Technical Commissioners, Referees and Scorers will meet separately before the Technical Meeting.

NOTE: It is suggested to the CO, the needs to carry out a perfect Technical Congress:

1. Meeting room
2. Chair and tables placed in the form of a school for a minimum of 30 people
3. COPABE flags and participating countries - Government Billboard
4. Special guests (sport members - Mayors - NOC members)
5. Board table for 10 people (technical staff - CO)
6. Free Internet, microphones, sound, screen and projector with a cable for Note
7. snacks during the meeting (soft drinks, coffee / tea);

Article 22: Competition - General Principles

The Executive Committee has set a number of participating teams for the event along with the competition format. (see annex).

1. If there is a smaller number of countries enrolled than what is set, the COPABE technical commission will grant the CO the event format (s) indicated in the annex....
2. Notice is hereby given that the dates of beginning and end, not be able to change it .
3. It is very important that the registration date is closed, 30 days prior to the date indicated by the OC, in order to be able to finalize the calendar and logistics of the event.
4. It is understood that the CO will develop all the games within the host country .

5. The CO, together with the Tournament Director , have the power and power to modify the venues, if there are casualties from Countries or situations external to the CO.
6. In order for the countries to have knowledge of the venues where they will participate, the CO must inform the game calendar 15 to 20 days before arrival in the country

Article 23: DRAW

1. The draw for zones, venues and games will be held in the host country.
2. It will be under the responsibility of the FN together with the OC, having as first measure the responsibility and honorability of the act.
3. The realization of the same, is set according to what is defined by the Executive Council of COPABE.
4. This procedure may be transmitted live via streaming on social networks, respecting the protocol in the annex ... (background, sound, etc.)

Article 24: Game Schedule

Once the draw has been carried out, the organizing CO must inform the COPABE technical commission for final approval and send it to the participating countries within a peremptory period . (See Competition annex)

It is established in this Protocol and Regulations, requirements for the assembly of the games calendar, They are:

1. All teams must play the same number of home and away matches.
2. All teams must not play at the same time each day of competition.
3. All teams that play the last game of the day should not start with the first game the next day.
4. All teams must play the same number of home and away games. In the case of odd games, the team best positioned in the WBSC ranking will have priority at home. .
5. If held at multiple venues, all teams must play at established venues as well as at all times agreed upon for the competition.

6. The climatic conditions of each country must be taken into account, (high temperatures and / or high humidity) a night calendar must be established, thus providing a healthy environment for athletes as well as a greater turnout of spectators.
7. In the absence of factors that demand it, tomorrow's games should not be scheduled.
8. COPABE, is the maximum authority to modify, endorse and / or approve the game calendar
9. Likewise, COPABE has the right, without any discussion with the OC, of the final approval of the competition calendar.

Article 25: Training Program

Training Before the start of the competition

1. The Technical Commission (TC), together with the Local CO, will establish a schedule of schedules and fields for pre-tournament training for all delegations
2. All delegations before the start of the competition, must have at least one practice.
3. The practice time will be 120 minutes.
4. Assignments will be made by the CO, according to the approved match schedule and announced to all participants taking into account the order of arrival of the delegations, and the availability of the fields and schedules.
5. Important: A delegation that arrives in the host country more than two days before the competition, and requests the programming of training games, must request it prior to arrival. The CO will organize the requested games. It should be known that the CO will indicate to the delegations the costs of transportation, accommodation and meals for the days prior to the 2 days established by this regulation.

Article 26: Pre- Game Practice Before Each Game

During the competition, all delegations will be assigned to the Pre- Games equally.

The CO together with the CT, will determine the facility for the practice (playing field or field to designate)

A- Unique Playing Field in the event:

1. First game of the day
2. Start Local Team 2 hours before the start of the game:
3. Pre- Game Program

Team Home	Team Visitor
45 minutes of batting practice	45 minutes of batting practice
10 minutes of practice in the field	10 minutes of practice in the box
Stars the Game	

Example in time:

Game start 15:00 Hrs LT	
10 minutes field arrangement Umpire Meeting - Managers	
Home	Visitor
Practice on field 14:35	Practice on field 14:45
Start BP 13:00	Start BP 13:50
Arrival Delegation 12:40	Arrival Delegation 13:30

NOTE: If there is a batting cage, the Visiting Team may start with the warm-up and use of the cage while the Local team uses the field in BP.

1. Once the BP Team Local, you shall be entitled to use the cage, while the team visit should use the field for BP.

NOTE: If there is more than one game a day on the same field:

1. After the game ended, the field assistants began with the field of play arrangement. Once the Chief in charge indicates that the field is in conditions for the start of the Pre-Game .

IMPORTANT:

1. If you have 2 hours or more before the start of the game, the indicated Pre- Game program will start .
2. Less than 2 hours, at the start of the game, the period of time available up to 30 minutes prior to the start of the game, will be divided equally between the Home Team and the Visiting Team for batting practice.

3. If there is less than 1 hour prior to the start of the game, there will be no batting practice on the field. De tener 2 horas o más antes del inicio del juego, se dará inicio al programa de Pre-Game indicado.

Alternative Field

1. The CO will have the hours and practice time, The Home Team will start the 45-minute batting practice first, followed by the Visiting Team for another 45 minutes, taking into account the transfer to mobilize the delegation from the practice place to the field of play, ensuring that both teams must be at least 20 minutes before the scheduled time for practice in the box.
2. By using two pitches for batting practice, teams can practice simultaneously. Both teams must take into account the transfer time from the practice place to the playing field, making sure that both teams must be at least 20 minutes before the scheduled time for their practice in the box.

Note: In all cases without exception, the practice in the table will be held at the place of competition.

Chapter 7

IMPORTANT

Anti-Doping Control and Violations and Fines

It is stipulated that the CO and the Tournament Director must inform prior to the start of the games that the players will be subjected to Doping Control.

It will be under the requirements of the World Anti-Doping Agency www.wada-ama.org

All controls must be followed under the standard of approved procedures. They are:

1. At the end of the first half of the 4th (fourth) game inning, the members responsible for the anti-doping control 1. Physician assigned to the control 2. Technical Commissioner in charge of the match 3. COPABE Medical Officer (if existing in the competition) . They must hold a raffle meeting in the booth of the Technical Commission, if necessary with an interpreter.
 2. The numbers and full names of all players registered on the Official Roster must be written in individual notes (see Anti-Doping Form).
 3. The NOTES with the names corresponding to the local team, must be folded, turned into a container and randomly extract the number of Notes required by the corresponding rules for each case. The extracted Note will be delivered to the Doctor responsible for the anti-doping control.
 4. The same process will be repeated with the visiting team.
 5. Notes drawn at random will be signed by all parties and placed in an envelope that will be sealed by the Physician responsible for anti-doping control.
 6. The names of the players chosen by lottery will not be published before the end of the match.
 7. Prior knowledge and the total number and frequency of anti-doping controls will be established prior to each competition.
 8. The same player may be subject to doping control on more than one occasion during the same competition.
- **Rights and Responsibilities of the elected Player.**

9. The player will be notified by a Doping Control Officer (OCD) or chaperone of his choice for a doping control. (To be necessary may request an interpreter)

10. You will be asked to sign a form confirming that it understands and knows the rights and responsibilities.

11. Request additional information about the sample collection process.

12. You must provide proper identification.

13. Comply with the sample collection procedures (failure to comply with them may constitute a violation of an anti-doping rule).

14. Report immediately for doping control, unless there are justifiable reasons for a delay.

NOTE: When the elected player is not in the stadium, the team leader will exhaust his efforts to present himself to the place, in case it is not possible, the doping control officer (OCD) will extend a notification and summons to the FN and Tournament Director for the player to appear at the indicated place.

● **Penalties for a positive result**

If the selected player has a POSITIVE RESULT after the control, he will be expelled from the tournament without being able to be replaced by another member.

1. If there is a new POSITIVE RESULT, in the same tournament, with a player of the same national team already sanctioned, this player will be suspended and expelled from the tournament without being able to be replaced by another member; The National Team will be penalized with a forfeit (loser 9-0) in the match or matches starting from the match, even when it was positive in the doping control. Art. 10 World Anti-Doping Code
2. If there is a 3rd case of POSITIVE RESULT in the same team, the player will be suspended and expelled, the National Team will be disqualified and expelled from the tournament. Violation of an anti-doping rule in Team Sports, indicates that any award received by individual players. However, the Disqualification of a team will be carried out in accordance with the provisions of Article 11. World Anti-Doping Code

Important note

The National Federation will be informed of the anti-doping rule violation, as well as the novelty and sanction of the FN will be transferred to the WBSC Disciplinary Committee, International Olympic Committee and National Olympic Committee, for their knowledge and sanction.

It is informed that the procedure and sanctions to be applied in each case will be done under the World Anti-Doping Code www.wada-ama.org

- **Infractions and Fines**

1. The acts or infractions that are detected by a player member of an FN, and are under the rules of COPABE, will automatically accrue a fine.
2. They must be canceled within a period of less than two months from the date of official notification. An invoice will be issued in the name of the National Federation, indicating the infraction committed and the cost thereof. If the offense was carried out by a player or member of the delegation, the FN becomes jointly and severally liable for it, and must cover the financial penalty imposed.
3. It is the right of the FN to file an appeal on the fine imposed. The appeal procedure does not affect compliance with the sanction, which takes effect from the date of official notification to the FN, sent by mail. Once the case has been reviewed and analyzed, the Executive Council will determine and make a decision on the appeal to the sanction.
4. An appeal against a decision or sanction should be in the direction so directed by the Executive Board of COPABE, the 1re working day following thirty (30) days from the official notification.

All infractions are framed in 2 (two) levels. 1-Level A 2- Level B

The following is the list of levels of infraction and associated fines and suspensions.

Level A Offenses: \$ 1,000 - \$ 2,000

Level B Offenses: \$ 500 - \$ 999

- **Level A Offenses:**

Level A includes breaches of the rules that are considered crucial to the success of the competition, those that cause serious negative effects in international baseball.

The following are examples of level A offenses:

- Foreign substance / adulterated baseball
- Physically aggressive acts against WBSC Baseball Division officials
- Physically aggressive acts against an amateur
- Use of altered / illegal bats
- Absence of a team in a tournament after having confirmed participation
- Throwing game material in the direction of the referee
- Intentional throwing to batter in head area

- **Level B Offenses:**

Level B corresponds to infractions that are considered important for the development of games and / or behavior that is considered unsportsmanlike. .

The following are examples of level B offenses:

- Do not leave the bench after being sent off
- Contact a referee
- Fight
- Expulsion of team personnel

Level C Violations will be considered, to all infractions of the logistics and / or routine rules, this infractions is \$ 100 - \$ 499.

The following are examples of Level C offenses:

- Delay or absence from the technical meeting without prior notice
- Breach of the rules regarding the color of the uniform and its regulations
- Failure by the organizer to follow the guidelines on the use and maintenance of the stadium
- Failure by the organizer to notify all participants of the rules of the field in each competition facility
- Failure by the organizer to meet the standards of protection and safety of players on the field of play

When unauthorized personnel enter / do not leave the bench, after having received instructions from the Technical Commissioners.

These are examples of possible infractions and fines. They serve as a guide for the Technical Director and the Executive Director to use Cua ndo have to make decisions. Note: the Executive Director has the authority to sanction and make decisions if the sanction is not framed within these infractions.

In the event that any of the tournament participants is accused of conduct that requires stronger sanctions than the previous ones, the Technical Director and the Executive Director may impose a sanction and / or suspension that they consider appropriate and justified. Any appeal of the decision will go to the Jury of Appeal.

The damages caused by any member of a Delegation to the facilities where they are housed, to the baseball stadium or to the transportation units, or to any other area, will be the direct responsibility of the Federation they represent.

1. In the event that any of the tournament participants is accused of conduct that requires stronger sanctions than the above, the Technical Director and the Executive Director may impose a sanction and / or suspension that they consider appropriate and justified. Any appeal of the decision will be transferred to the Jury of Appeal.

2. Damage caused by any member of a Delegation to the facilities where they are housed, to the baseball stadium or transportation units, or to any other area, will be the direct responsibility of the Federation they represent.

Note: The host country and / or the Organizing Committee will not be responsible for the financial situation of any Delegation or team.

The Executive Director may impose any sanction that he deems appropriate and justified.

Any appeal of the decision will be transferred to the Jury of Appeal, which will make the final decision.

To know the level of action generated by the sanction and its fine, plus the number of penalty games, you will find the information at the end of the document.

Chapter 8

Medals and diplomas

The OC will deliver to the National Teams that obtain the 1st, 2nd and 3rd place, gold, silver and bronze medals. Individual Awards will be awarded to the best players by position.

Award System - (see system for Individual awards)

Location	Individual	National Team
1stPlace	Gold	Medal Trophy
2nd Place	Silver	Medal Trophy
3rd Place	Bronze	Medal Trophy

Note: They will be able to award diplomas to those selected who obtain up to the 5th position.

- **Individual Awards:**

- | | |
|---|---------|
| 1. Leading hitter | trophy |
| 2. Pitcher with best earned run average | trophy |
| 3. Pitcher with best won-loss average | trophy |
| 4. Most runs batted in | trophy |
| 5. Most home runs | trophy |
| 6. Most stolen bases | trophy |
| 7. Most runs scored | trophy |
| 8. Outstanding defensive player | trophy |
| 9. Most valuable player | trophy. |

- **All-Star Team:**

- | | |
|----------------------|-------------|
| 1. Starting pitcher | plaque |
| 2. Relief pitcher | plaque |
| 3. Catcher | plaque |
| 4. First baseman | plaque |
| 5. Second baseman | plaque |
| 6. Third baseman | plaque |
| 7. Shortstop | plaque |
| 8. Outfielder | plaques (3) |
| 9. Designated hitter | plaque |

- **Award System:**

The leading batter of the tournament shall be determined by rule 10.3 (a) of the Official Baseball Rules . Candidates for the batting title must be at bat 2.7 times multiplied by the total number of games played by his Team. In the event of a tie, the decision will be based on the one with the highest number of plate appearances (VB + BB + BI + SH + SF + G + I / O) and the tie persists, taking into account the slugging average "Average of bases reached,

The pitcher with the best earned run average and the pitcher with the best win-loss record in the series shall be determined in accordance with rule 10.23 (b). The candidates who aspire to the title of earned runs, must have thrown the least number of entries not less 80% of the number of matches played by his team.

In case there is a tie for the title in Won and Lost, the pitcher who has thrown the most innings will win, if the tie persists, it will be the one with the best average of clean runs allowed to follow the tie, it will be the one that allowed the least hits, if the tie continues, he will be the one with the most strikeouts.

In case of a tie in the pitcher with the best average of clean runs, it is awarded to the most innings thrown, in case the tie persists, it will be given to the one with the least hits and the most punches have been tied.

If there is a tie for the titles with the most home runs and the most runs scored and scored, the one with fewer official at-bats will win the title , if the tie persists, it will be the one with fewer plate appearances.

In the event of a tie for the most stolen bases title, the winner will be the one with the best steal rate in attempts to steal the base. (Rule 10).

The determination of the mentioned prizes will be based on the statistics at the end of the preliminary rounds .

Most Valuable Player (MVP), best defensive players and "All Stars" will be selected by the Technical Commission of the Competition and representatives of the media of communication selected.

Any player who has been sent off during a match will not be able to receive individual prizes according to their defensive and offensive tasks.

Chapter 9

Administration of the tournament

Official of the Tournament

- **Tournament Director.**

The Tournament Director will be the highest authority of COPABE in all tournaments Officers. He will be appointed by the Executive Committee six months before the tournament.

The responsibilities of the Tournament Director are:

1. Put into force all the COPABE regulations and all the agreements between COPABE, the National Federation and the OC.
2. Review with the President of the OC, the final arrangements for the organization of the tournament that include all logistical aspects, such as: accommodation, protocol, etc.
3. Harmonize the interests represented by the OC, the National Federation and the Technical Commission working in the competition.
4. Preside over the Jury of Appeal and ensure that it is constituted to act if the occasion arises.
5. Ensure that the OC facilitates and affirms all matters related to the rights and privileges of COPABE sponsors in relation to the tournament.
6. To arbitrate and be the final authority to make decisions concerning any dispute that cannot be resolved through negotiations between any or all of the groups or organizations involved in the tournament.
7. To meet and preside with the President of the Technical Commission the Pre-Tournament Technical / Organizational Meeting before the competition.
8. In the absence of the President of COPABE or his representative specifically designated to do so, represent COPABE in all formal acts and presentations related to the tournament.
9. Inform the Executive Committee of COPABE of matters related to the organization of the tournament.
10. Prepare the final official report for consideration by the Executive Committee.
11. The name of the Technical Commissioner assigned to each game will be announced on the list of Officials assigned specifically for the game. The Organizing Committee of the host country must provide an English-Spanish translator, who must be at the disposal of the Technical Commission, if required.
12. The members of the Technical Commission will sit in reserved seats in the first row behind the goal base. Well-placed and clearly indicated seats will also be reserved for Heads of Delegation, Team Managers and Coaches of the participating teams, as well as the players.

- **Technical Director of the Tournament.**

COPABE will designate a member of the COPABE Technical Commission as President of the Technical Commission in the competition.

The responsibilities of the Director of the Technical Commission are:

1. The assignment of the members of the Technical Commission for the daily supervision of the games.
2. Liaison with the COPABE Director (or Coordinator) of Referees to confirm the assignment of Referees. The President of the Technical Commission has the final decision.
3. Liaison with technical members of the OC regarding game delays, rescheduling and cancellation.
4. Gather the relevant statistical information and the reports of the games of the members of the Technical Commission.
5. Preside over the meetings of the Technical Commission to review the problems associated with the technical areas of the tournament and determine the actions related to the discipline of the players participants or team protests.
6. Responsibility for the final review and approval of the facilities for competition and practices.
7. Approve the practice program before and during the tournament.
8. You must ensure that the OC has properly arranged for the Technical Commission, all transportation, accommodation and related preparations.

- **Jury of Appeal.**

The President of COPABE will appoint a Jury of Appeal composed of three to five people (only one in the Competitions of the Youth and Junior categories). The President of the Jury of Appeal will be the Tournament Director).

The Jury of Appeal will be the body of appeal of all sanctions or decisions issued by the Technical Commission in the Competition. It will not apply to rulings issued by the Technical Commission that are not related to the Laws of the Game, and may be appealed to the Jury of Appeal.

Incompatibilities: A person who has the same nationality as the appellant country may not act as a member of the Commission. If this incompatibility occurs, the Tournament Director will designate another member.

- **Umpires.**

The panel of Umpires will be made up of a certain number of Umpires from various countries, plus a sufficient number of referees from the host country. The combination will be the totality of Referees for the tournament.

All the Referees of the tournament have to be appointed by COPABE.

- The travel expenses of each international Umpire designated to be part of a Delegation of a participating country, will be covered by the National Federation to which the Referee belongs.
- The trip of the additional neutral international Umpires will be paid by the CO or COPABE.
- Each Umpire must commit to stay for the entire duration of the tournament, including the final round if necessary. Failure to comply with this rule by a Referee from a participating country could represent a fine of U \$ D 1,000 for his National Federation and / or the suspension of the individual from participating in COPABE activities. In the case of an additional neutral Umpire, the Executive Committee will make the decision and it will not affect the National Federation.
- **Under no circumstances** will there be two Umpires from the same participating nation performing in a match, with the exception of the Referees from the host country. An Umpire shall not be allowed to take part as the main Umpire in a match in which he plays his country. There will be no exceptions to this rule. There shall be four Umpires for each Senior and Junior Under-23 category match.
- In final games, two more Referees will be appointed to work along the foul lines.
- One more Referee will be sent for each match if possible, as a substitute Referee.
- The referee is obliged to prepare and deliver to the Technical Commission, a report on any event that occurred during the match.
- At the beginning of the tournament, a meeting of Referees must be held by the Director of Referees, together with the Executive Director, the Technical Director, the Director of Statistics, a representative of the OC to coordinate and set the working conditions in each game.
- During the competition, a daily meeting of referees will be held when necessary, at every meeting the Director of Referees must be present
- During the competition, the Director of Referees will complete the Referee Evaluation form.
- The Director of Referees will be in contact with the Technical Stewards and will consult them on the work of the referees during the games.
- After the end of the tournament, the Director of Referees will present a complete report to the Executive Director of COPABE.
- The COPABE Umpires Director (or Coordinator) will set the Umpires for each game, at least one day in advance, subject to the approval of the President of the Technical Commission.
- **Scoring.**

The Local CO must be aware of the importance of Official Scorers, as well as the responsibility of selecting Scorers who are capable and trained to ensure correct and consistent decisions.

- The Scorers group will consist of a sufficient number of qualified and trained Scorers to cover the tournament, under the supervision of the Director (or Coordinator) of Scores and the President of the Technical Commission.
- Thirty minutes before the start of a game, the official Scorer will obtain from each Team Director the tentative line-up, including the information of the starting pitcher whether he is left-handed or right-handed and a copy of this will be delivered to the Technical Commissioner in charge of the game.
- It is recommended that each game be scored by two or more Scorers. At the end of each match, the Scorer will give the results (minutes of the match) to each Delegation, the Tournament Director, the members of the Technical Commission, the members of the Jury of Appeal and the Media that may request it.
- The Official Compiler or Compiler of the Tournament will be appointed by the Host Federation or by the COPABE Technical Commission. The compiler must make daily reports of the games played (Box Score), prepare the statistics daily and must deliver to the Technical Commission, participating teams and Sports Press. At the end of the tournament he must deliver a final statistics report where the individual and collective leaders in offense, defense and pitching are specified in accordance with the provisions.

Anti-Doping Commissioner

- The Anti-Doping Commissioner assigned by COPABE will supervise the anti-doping program at the event. This will include ensuring that the doping control facilities are appropriate, overseeing the doping control process, including the athlete selection, notification and sample collection process, and making decisions on incidents that may arise during the process.

- **Others to consider**

- **Charge bats / Bat Boy**

The Local Organizing Committee will supply personal BAT BOY or load bats for all matches. Each team's bat loaders will remain near the bench when the team is at bat. Bat chargers must wear uniforms and protective helmets with two ear muffs. The infractions could be highlighted in the expulsion of the bates charge.

- **Cameras, Operators and Photographers**

No cameraman, operator or photographer will be allowed onto the field of play when a match is being played. They will only be allowed to enter the field of play at the opening or closing ceremonies, before and after the game is played. A special section in the stadium will be reserved for cameramen, operators and photographers, preferably behind the base next to each bench.

- **Medical assistance and first aid**

They will be available on the playing fields and during the entire competition and practices. The OC is responsible for ensuring that adequate personnel and facilities are assigned to each competence. It is recommended that an ambulance be included with on-call medical care on the playing fields.

Cost information

Annual membership - Participation fee Tournaments - Official COPABE fees.

1. Annual membership: 300,00 American dollars
2. Participation fee Tournaments: 200,00 American dollars

Official COPABE

1. Tournament Director: \$ 40.00
2. Technical Director: \$ 40.00
3. Director Umpire: \$ 40.00
4. Director Scorer: \$ 40.00
5. Umpires: \$ 25.00
6. Scorers: \$ 25.00
7. Commissioners: \$ 25.00

Note: All amounts are expressed in US dollars.

A. The amount to be paid will be counted from the day of arrival until the day of departure, including the days in which he does not act and the days of rest.

B. The amount of the participation Fee corresponds to all categories and modalities (Men, Women and Baseball5).

This Manual and Protocol for the organization and participation of Category U23 / Senior events was made and adapted with the contribution of the technical manuals of the International and Argentine Olympic Committee, Panam Sport WBSC and the knowledge of organization and participation of international events . Mr. Higinio Vélez Cuba , Mr. Enrique Mayorga Betancourt México and Sergio Javier Martin Martin Argentina contributed to its revision and improvements during the Lima 2019 games. Copyright 2019

level	Action that generates the Sanction	\$ Fine	Games
C	Delay or absence from the technical meeting without prior notice	350	
C	Breach of the rules regarding the color of the uniform and its regulations	350	
C	Failure by the organizer to follow the guidelines on the use and stadium maintenance	350	
C	Failure by the organizer to notify all participants the rules of the field in each competition facility	350	
C	Failure by the organizer to meet the protection regulations and player safety on the field of play	400	
C	Failure of the organizer to adhere to the Commission's guidelines Technique on the calendar of the games	400	
C	Lack of presentation of alignments on time	450	
C	Long Discussions with Umpires, Commissioners, and Leaders	450	
C	Unauthorized personnel enter / do not leave the bench after being warned by the Umpires and / or Technical Commission	500	
C	When unauthorized personnel enter / do not leave the bench, after having received instructions from the Technical Commissioners	500	
B	Communication between the bench and the stands during the game	500	
B	Inappropriate comments directed at a referee	500	
B	Use of an unapproved bat	500	
B	Violent throwing of baseball material	500	
B	Violation of the launch limit regulations	500	
B	Inappropriate gestures to a referee	500	
B	Content to avoid a confrontation with a referee / player	500	
B	Actions that cause the benches to empty	600	
B	Expulsion of personnel from the team	600	
B	Failure by the organizer to provide scorers and adequate resources	650	
B	Actions when the benches are emptied (without physical violence)	650	0 to 3
B	Throwing sports equipment or trash from the bench onto the field of play	700	0 to 6
B	Intentional throwing at a batter	750	1 to 4
B	Charge to the mound	750	0 to 3

level	Action that generates the Sanction	\$ Fine	Games
B	Do not vacate the bench after an expulsion	800	1 to 3
B	Contact a referee	800	1 to 6
B	Fight	950	3 to 8
A	Intentional throwing to batter in head area	1000	4 to 6
A	Throwing of sports equipment in the direction of the referee	1000	1 to 6
A	Use of modified bats	1000	7 to 8
A	Foreign substance / adulterated baseball	1000	10
A	Physically aggressive activities against an Amateur or spectator	1500	5 to 15
A	Aggressive verbal and physical activities against COPABE officials	2000	0 to 6
A	Cause a lost game (forfeit)	2000	0 to 6